

MANUSCRIPT SUBMISSION GUIDELINES

JOURNAL OF AFRICAN MEDIA STUDIES (JAMS)

GENERAL

Articles submitted to the *Journal of African Media Studies* (JAMS) should be original and not under consideration by any other publication. JAMS welcomes empirical work that is well grounded in theoretical debates and academic literature and encourages contributors to include images, photographs or other graphics. Articles should be written in a clear and concise style and submitted by e-mail as a Word document. Please do not send WordPerfect files, Text files (i.e. with suffixes '.wpf' or '.txt') or articles pasted into an e-mail message. JAMS only accepts completed articles and is unable to advise on incomplete conference papers. All articles should be submitted to the Editor. Book/film reviews should be submitted to the Book Review Editor.

LANGUAGE

JAMS uses standard British English (with –ize endings). The Editors reserve the right to alter usage to these ends.

REFEREES

JAMS is a refereed journal. Strict anonymity is accorded to both authors and referees. The latter are chosen for expertise within the subject area and are asked to comment on comprehensibility, originality and scholarly worth of article submitted.

OPINION

The views expressed in JAMS are those of the authors, and do not necessarily coincide with those of the Editor, Associate Editors, Editorial Board or Advisory Board.

SUBMISSION

- Articles should not normally exceed 6,000 words in length. Book and film reviews should be no longer than 1,000 words;
- Each article should include the following metadata:
 - exact title of the article;
 - author name and short affiliation (not to be confused with contributor details);
 - article abstract, maximum 150 words;
 - six keywords, or two-word phrases that indicate the core of what is discussed in the article;
 - references, i.e. a full list of the works cited in the article;
 - author biography, maximum of three sentences;
 - author institutional and e-mail addresses, for inclusion at the end of the article.
- The metadata should be placed at the beginning of the article, with the exception of references, author biography and addresses, which should be placed at the end.

PRESENTATION

- The title should be in bold at the beginning of the article, without inverted commas and written as an ordinary sentence (not all caps);
- The text should be in Times New Roman, 12pt and double spaced;
- Headings and sub-headings should be in bold;
- Use italics for titles of books, films or newspapers etc., or for foreign names or phrases.

QUOTATIONS

- Use single quotation marks (‘ ’) for terms and quoted phrases and sentences and double quotation marks (“ ”) for quotes within quotations;
- Quotations longer than 40 words must be indented without quotation marks and in Times New Roman, 10pt;
- In case of indented quotations, citation details should appear outside punctuation;
- Omitted material in quotations should be signalled as follows: [...].

REFERENCES AND NOTES

- Explanatory notes should be kept to an absolute minimum. Where they are essential, please use endnotes rather than footnotes. Endnotes should be created by authors instead of using the endnote system in Word;
- The Harvard system should be used for references in the text in the following way: (Bourgault 1995); Kasoma (1997: 300); Tomaselli and Dunn (2001);
- Web references in the text must have an author stated and Harvard style must be used;
- Use ‘et al.’ when citing a work by more than two authors, e.g. Tomaselli et al. (1989);
- The letters a, b, c etc. should be used to distinguish different citations by the same author in the same year, e.g. Nyamnjoh (2004a; 2004b);
- Please do not use (ibid.) for consecutive references;
- All references cited in the text should be listed alphabetically and in full after the notes, using the following style:

BOOKS

Bourgault, L. (1995), *Mass Media in Sub-Saharan Africa*, Bloomington: Indiana University Press.

ARTICLES IN EDITED COLLECTIONS

Tomaselli, K. and Louw, E. (1991), ‘The South African progressive press under emergency, 1986–1989’, in K. Tomaselli and E. Louw (eds), *The Alternative Press in South Africa*, London: James Currey, pp. 175–90.

TRANSLATED BOOKS

Fanon, F. (1986), *Black Skin, White Masks* (trans. C. L. Markmann), London: Pluto Press.

JOURNAL ARTICLES

Kasoma, F. (1997), 'The independent press and politics in Africa', *Gazette: International Journal for Communication Studies*, 59:4, pp. 295–310.

ANONYMOUS ARTICLES

Anon. (2002), 'Paragons of press freedom?', *New African*, 403, January, p. 22.

CONFERENCE PAPERS

Nyamnjoh, F. (2000), *Africa and the Information Superhighway: the Need for Mitigated Euphoria*, paper presented at the Highway Africa 2000 conference, Grahamstown, South Africa, 10–15 September 2000.

NEWSPAPER ARTICLES

Mulholland, H. (2006), 'Journalists debate media reporting of developing world', *The Guardian*, February 10, p. 10.

REPORTS

UNESCO (1980), *Many Voices, One World*, report by the International Commission for the Study of Communication Problems, Paris: UNESCO.

THESES AND DISSERTATIONS

Saunders, R. (1991), *Information in the Interregnum: the Press, State and Civil Society in Struggles for Hegemony, Zimbabwe 1980–1990*, Ph.D. thesis, Carleton University.

INTERNET SOURCES

Shanmugavelan, M. (2004), 'Mobile Africa must not leave its villages behind', <http://www.panos.org/global/featuredetails.asp?featureid=1187&ID=1002>. Accessed 28 February 2006.

TABLES AND GRAPHICS

- Tables, graphs, photographs, images or other graphics should all be entitled 'Figure', numbered consecutively and accompanied by a caption as well as a source or copyright-holder acknowledgement;
- Graphics should be sent separately, not embedded into the document. Please ensure that an indication is provided as to where the figures should be placed in the text;
- Images should be in high resolution (300 dpi is the minimum resolution) and in the following formats: TIFF, JPEG, PSD, PDF. BMP images are not acceptable. It is the author's responsibility to ensure that they are copyright cleared.

BOOK AND FILMS REVIEWS

Please use the following style for film reviews:

Tsotsi, Directed by Gavin Hood (2005) UK/SA: Miramax Films

Please use the following style for book reviews:

Africa's Media: Democracy and the Politics of Belonging, Francis B. Nyamnjoh (2005) London: Zed Books, 308 pp., ISBN: 1-84277-582-0 (hardback), £49.95, ISBN: 1-84277-583-9 (paperback), £15.95.